

Application Form

[Title of Project]

Research Institution
Complete Postal Address
PIN

Telephone	
Fax	
Website	
E-mail	

Collaborating Institution (if any)
Complete Postal Address
PIN

Telephone	
Fax	
Website	
E-mail	

Principal Investigator

Project Cost (Rs. Lakh)

MoT Share	
Industry/Institute Share	

Note: Industry/Institute share in terms of material should be monetised.

Capex
Salaries and wages
Consultancy
Consumables
Promotion/Proof of Concept
Overheads & Travelling Expenses
Others

Details in Capex Sheet
Details in Manpower Sheet

Details in Manpower Sheet

Note: Salaries and wages relate to personnel employed for project on contract

Project Start Date
Duration

(months)

IPR

Is the process or product being developed patentable?	
Will a standard, national or international be developed?	

Yes	No
Yes	No

If yes, will a patent be filed as a part of the project?	
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Yes	No
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Done

Project Progress

Proposed Activity	Quarter →	1	2	3	4	5	6	7	8	9	10	11	12
[Activity 1]	Planned												
[Activity 2]	Planned												
[Activity 3]	Planned												
[Activity 4]	Planned												
[Activity 5]	Planned												

Note: This table should indicate the duration of each activity by a horizontal bar, as proposed.

Key Milestones

Milestone	Target date	Link with release
[Milestone 1]		
[Milestone 2]		2nd instalment (30%)
[Milestone 3]		
[Milestone 4]		3rd instalment (20%)
[Milestone 5]		
[Milestone 6]		4th instalment (10%)
[Transfer of Technology]		Final instalment (5%)

Note: At least four key milestones as identified during the approval of project should be provided.

Fund Release

Inception	2nd Instalment		3rd Instalment		4th Instalment		Final Instalment
	35%	30%	20%	10%	5%		
Date	Amount	Date	Amount	Date	Amount	Date	Amount
MoT Share							
Milestone (As per Plan)							
Industry Share							
Milestone (As per Plan)							
							[This instalment shall be released after successful transfer of technology]

Note: Milestones against which the instalments are proposed to be released are to be inserted in the relevant boxes. Dates would be given with respect to a notional inception date. Industry share if in kind, has to be monetized. Successful transfer of technology would mean, identification of a partner and entering into a Technology Transfer Agreement with it.

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Objective of the Project

Note: Objective for undertaking the project should be described within 200 words.

Previous Work Done in the Area

Note: If previous work has been done in similar area, description may be given within 100 words. If no work has been done, that may be mentioned clearly.

Publications in Related Areas

Chakraborty

Note: List about 10 publications in same or related areas in national/international journals.

Justification for the Project

Note: Clear justification for undertaking the project, including how it is different from earlier works, commercial potential etc. should be covered within 200 words.

Commercial Collaboration

Note: Weightage would be given to projects which come with clear commercial collaboration. Nature of such collaboration including the name of institution(s) may be provided.

Chakraborty

Principal Investigator

Name	
Qualification	
Experience	

Telephone (W)	
Telephone (R)	
Mobile	
Fax	
E-mail	

Sex (M/F)	
Date of Birth	

Associate Investigator

Name	
Qualification	
Experience	

Telephone (W)	
Telephone (R)	
Mobile	
Fax	
E-mail	

Sex (M/F)	
Date of Birth	

Deployment of Principal and Associate Investigator

David

Level	No. of projects	Time allocation (%)
Principal Investigator		
Associate Investigator		

Note: Number of projects indicate the number of projects in which he is engaged as Principal/Associate level other than proposed project. Time allocation indicates the percentage of time he would invest in this project.

Project Specific Manpower Deployment

Level	Monthly Cost (Rs.)	Number	Deployment (months)	Total Cost
			Total	

Note: Monthly cost shall include remuneration, other compensation, statutory payments such as bonus, PF, ESI etc. as applicable. All project staff are to be appointed on contract, specifically for this project, no permanent liability may be created.

Overheads & Travelling Expenses

Description	Year 1	Year 2	Year 3	Year 4	Total
Travelling Cost					
[Item 2]					
[Item 3]					
[Item 4]					
Total					
					Grand Total

Note: Other items of expenditure in overheads such as rentals etc. may be described and provided.

Handwritten signature

Equipments and Instruments Required for the Project

Description	Make	Number

Note: This should be a comprehensive list of all equipments/instruments which will be required for the project.

Equipments and Instruments to be Purchased

Description	Make	Number	Cost (Rs.)		Use After End of Project
			Estimated Cost (Rs.)	Total Cost (Rs.)	
Grand Total (Rs.)					

Note: This should list all equipments/instruments from above table which are required to be purchased. The institution must indicate the use of the equipments once the project ends. Capital expenditure should not ordinarily exceed 30% of the total project cost (i.e. cost including industry contribution).

Note: Cost of land and buildings are not included in the cost of project. Similarly, cost of furniture and fixtures such as air-conditioners are also not to be included in project cost.

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